



GOVERNMENT OF INDIA  
MINISTRY OF EARTH SCIENCES

**PAY & ACCOUNTS OFFICE**

INDIA METEOROLOGICAL DEPARTMENT

No. 50(Old), 6 (New), College Road, Chennai – 600 006

Tele: 044-28279358, 28251768 Fax: 044-28279358, 28251768

No. PAO/IMD/Chennai/Acctts,(NTRP)/2017-18/ 1397

Date: 05.03.2018

To

The DDO, RMC, Chennai.

✓ The DDO, ICMAM, Chennai.

**Sub: Non-Tax Receipt Portal – use thereof.**

Sir/Madam,

As per the instructions issued by Principal Accounts Office, M/o. Earth Sciences, New Delhi all Non Tax receipts should be received through Non-Tax Receipt Portal only w.e.f. 1.4.2018. In this connection, it is informed that the Bank account details for e-receipt and head of account details mapped with NTRP is given below:

**Bank Details:**

Name of the Bank:	State Bank of India
Receipt Accounts No.:	<b>35266961508</b>
IFSC Code:	SBIN0004266
Branch Address:	SBI, CMP (Operation Centre), "Aishwaryam", Survey No. 26, Lingampally PO Pincode – 500 019.
Telephone:	040 / 23466562

**Head of Account Details:**

**Nature of Receipt Purpose**

**Head of Account**

**Sale Proceeds of Old obsolete items: (RMC, Chennai)**

1. Sale of News Paper/Maganizes/Books
2. Sale of Furniture items
3. Sale of Electronic Items
4. RTI fees

147500202000000 -Meteorology

*DDO  
retain one  
copy.*

*dy/ 3/16/18*

*P.k.  
As nts for  
nacey action  
and update  
in website  
RTI fees payme  
purpose.*

*19/3  
H.o.*

**Sale of Scrap – RPAO, Chennai (ICMAM, Chennai)**

1. Sale of News Paper/Maganizes/Books
2. Sale of Furniture items
3. Sale of Electronic Items
4. RTI fees



142500800000000 – Other Receipts

In addition to above heads, GST wherever applicable is to be charged under the concerned head of account for CGST & SGST available in NTRP. **The copy of the link for Training videos etc. is attached herewith for ready reference.**

Hence, it is requested to intimate to all clients to remit all the Non-Tax Receipts through Non-Tax Receipt Portal only w.e.f 1.4.2018.

*Encl-2 As above.*

Yours faithfully,

(N. VAIDYANATHAN)  
PAY & ACCOUNTS OFFICER

Copy to: The Senior Accounts Office (Control), Principal Accounts Office, M/o. Earth Sciences, New Delhi – for information.

*-sd-*

PAY & ACCOUNTS OFFICER

Training Video on DDO Module of NTRP

[https://www.youtube.com/watch?v=b7W\\_04BuU7c](https://www.youtube.com/watch?v=b7W_04BuU7c)

NTRP PAO Module Receipt Purpose

[https://www.youtube.com/watch?v=oPvC3S\\_gbhM](https://www.youtube.com/watch?v=oPvC3S_gbhM)

NTRP: Track My payment Training Video

<https://www.youtube.com/watch?v=kayQZLfr7DA>

NTRP Know Your Payment

[https://www.youtube.com/watch?v=J0Pxq9cRB\\_0](https://www.youtube.com/watch?v=J0Pxq9cRB_0)

NTRP Training Video, DDO-PD Module

<https://www.youtube.com/watch?v=b53wwXZZrWY>

NTRP Training Video, DDO-PD Module

<https://www.youtube.com/watch?v=b53wwXZZrWY>

Employees Information System (EIS) Module of PFMS for e-Pay Bill

<https://www.youtube.com/watch?v=EYg15HWX9Zk>

Agency Registration in PFMS

<https://www.youtube.com/watch?v=fvpEFwlECZU>

2. Frequently Asked Questions (FAQs)

<http://cga.nic.in/Page/FAQs.aspx>

FAQs PAO Module

<http://cga.nic.in/writereaddata/file/FAQsPAOModule08092017.pdf>

FAQs CDDO Module

<http://cga.nic.in/writereaddata/file/FAQsCDDOModule08092017.pdf>

FAQs EIS Module

<http://cga.nic.in/writereaddata/file/FAQsEISModule08092017.pdf>

FAQs NTRP Users

<http://cga.nic.in/writereaddata/file/FAQsNTRPforUser08092017.pdf>